

DOLORES CANYON METROPOLITAN DISTRICT NO. 1

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
Tel: 303-987-0835 · 800-741-3254
Fax: 303-987-2032
<https://dolorescanyonmd1.colorado.gov>

NOTICE OF A REGULAR MEETING AND AGENDA

<u>Board of Directors</u>	<u>Office</u>	<u>Term/Expires</u>
John A. Sisson	President/Treasurer	2025/May 2025
VACANT		2025/May 2025
VACANT		2025/May 2025
VACANT		2027/May 2025
VACANT		2027/May 2025
James Ruthven	Secretary	

DATE: December 7, 2023

TIME: 9:00 a.m.

PLACE: **Zoom Meeting: This meeting will be held via Zoom without any individuals (neither District representatives nor the general public) attending in person. The meeting can be joined through the directions below:**

Join Zoom Meeting

<https://us02web.zoom.us/j/83015456087?pwd=VEFuekdKyk1LQ1F1ZWlHbDZuYtRQT09>

Meeting ID: 830 1545 6087

Passcode: 708751

Dial in: 1-719-359-4580

I. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest.

B. Approve Agenda, confirm location of the meeting and posting of meeting notices.

C. Review and approve the Minutes of the July 13, 2023 Special Meeting (enclosure).

D. Discuss business to be conducted in 2024 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolution Establishing Regular Meeting Dates, Time, and Location, Establishing District Website, and Designating Location for Posting of 24-Hour Notices (enclosure).

- E. Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2024 (Transparency Notice).
-

F. **Insurance Matters:**

1. Discuss Cyber Security and increased Crime Coverage.

2. Establish Insurance Committee to make final determinations regarding insurance, if necessary.

3. Authorize renewal of the District's insurance and Special District Association ("SDA") membership for 2024.

II. PUBLIC COMMENT

A. _____

II. FINANCIAL MATTERS

- A. Review and ratify the approval of the payment of claims as follows (enclosures):

	Period ending July 31, 2023	Period ending Aug. 31, 2023	Period ending Sept. 30, 2023	Period ending Oct. 31, 2023
General Fund	\$ 16,258.89	\$ 1,612.87	\$ 2,391.26	\$ 1,903.70
Debt Service Fund	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital Projects Fund	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total Claims	\$ 16,258.89	\$ 1,612.87	\$ 2,391.26	\$ 1,903.70

- B. Review and accept unaudited financial statements for the period ending September 30, 2023 (enclosure).
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- C. Consider appointment of District Accountant to prepare and file the Application for Exemption from Audit for 2023.
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- D. Conduct Public Hearing to consider Amendment to 2023 Budget and (if necessary) consider adoption of Resolution to Amend the 2023 Budget and Appropriate Expenditures.
-

- E. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution to Adopt the 2024 Budget and Appropriate Sums of Money (enclosures – preliminary assessed valuation, draft 2024 Budget and resolution).
-

- F. Consider authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form (“Certification”), and direct District Manager to file the Certification with the Board of County Commissioners and other interested parties (zero mill levy).
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- G. Consider appointment of District Accountant to prepare the 2025 Budget and set date for public hearing to adopt the 2025 Budget.
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- H. Discuss status of Intergovernmental PIF Revenue-Sharing Agreement between the District and the Gateway-Unaweeep Fire Protection District (“Gateway FPD”), and status of payments to Gateway FPD (enclosures).
-

IV. LEGAL MATTERS

- A. Discuss and consider adoption of Resolution No. 2023-12-____, Resolution Amending Policy on Colorado Open Records Act Requests (enclosure).
-

V. OTHER BUSINESS

- A. _____
-

VI. ADJOURNMENT **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2023.**

Informational Enclosure:

- Memo regarding New Rate Structure from Special District Management Services, Inc.

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE DOLORES CANYON METROPOLITAN DISTRICT NO. 1 HELD JULY 13, 2023

A Special Meeting of the Board of Directors of the Dolores Canyon Metropolitan District No. 1 (referred to hereafter as the "District") was convened on Thursday, July 13, 2023, at 2:00 p.m. via Zoom video/telephone conference. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

John A. Sisson

Also In Attendance Were (via speakerphone):

James Ruthven; Special District Management Services, Inc.

MaryAnn McGeady, Esq. and Craig Sorensen; McGeady Becher P.C.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney McGeady noted that disclosures of potential conflict of interest statements for Director Sisson were filed with the Secretary of State at least seventy-two hours in advance of the meeting, and requested that Director Sisson consider whether he had any additional conflicts of interest to disclose. Attorney McGeady noted for the record that there were no new disclosures made by the Director present at the meeting and incorporated for the record those applicable disclosures made by the Board member prior to this meeting and in accordance with the statutes.

ADMINISTRATIVE MATTERS

Agenda: Mr. Ruthven reviewed with the Board a proposed Agenda for the District's Special Meeting.

Following discussion, upon motion duly made and seconded by Director Sisson and, upon vote, unanimously carried, the Agenda was approved, as presented.

Meeting Location /Posting of Meeting Notices: The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's board meeting. The Board determined that the meeting would be held by video/telephonic means without any individuals (neither District Representatives nor the General Public) attending in person. Mr. Ruthven reported that notice was duly

RECORD OF PROCEEDINGS

posted and that no objections to the video/telephonic manner of the meeting or any requests that the video/telephonic manner of the meeting be changed by taxpaying electors within the District boundaries have been received.

Designation of 24-Hour Posting Location: Following discussion, upon motion duly made and seconded by Director Sisson and, upon vote, unanimously carried, the Board determined that notices of meetings of the District Board required pursuant to Section 24-6-402(2)(c), C.R.S., shall be posted on the District website. If the website is unavailable, a notice shall be posted within the boundaries of the District at least 24 hours prior to each meeting at the following location: on the fence that borders the District along John Brown Road.

May 2, 2023 Regular Directors' Election: Mr. Ruthven noted for the Board that the May 2, 2023 Regular Directors' Election was cancelled by the Designated Election Official, as allowed under Colorado law, because there were not more candidates than positions available on the Board of Directors. It was noted that the four existing vacancies on the Board were confirmed at the election.

Appointment of Officers: The Board entered into discussion regarding the appointment of officers.

Following discussion, upon motion duly made and seconded by Director Sisson and, upon vote, unanimously carried, the following slate of officers was appointed:

President/Treasurer	John A. Sisson
Secretary	James Ruthven

Minutes: The Board reviewed the Minutes of the December 1, 2022 Regular Meeting.

Following discussion, upon motion duly made and seconded by Director Sisson and, upon vote, unanimously carried, the Board approved the Minutes of the December 1, 2022 Special Meeting.

FINANCIAL MATTERS

Claims: The Board considered ratifying the approval of the payment of claims through the periods ending:

	Period ending June 30, 2022	Period ending July 31, 2022	Period ending Aug. 30, 2022	Period ending Sept. 30, 2022
General Fund	\$ 1,733.12	\$ 52,221.83	\$ 1,837.67	\$ 3,124.75
Debt Service Fund	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital Projects Fund	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total Claims	\$ 1,733.12	\$ 52,221.83	\$ 1,837.67	\$ 3,124.75

RECORD OF PROCEEDINGS

	Period ending Oct. 31, 2022	Period ending Nov. 30, 2022	Period ending Dec. 31, 2022	Period ending Jan. 31, 2023
General Fund	\$ 3,862.39	\$ 1,376.25	\$ 1,144.85	\$ 92,158.88
Debt Service Fund	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital Projects Fund	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total Claims	\$ 3,862.39	\$ 1,376.25	\$ 1,144.85	\$ 92,158.88

	Period ending Feb. 28, 2023	Period ending March. 31, 2023	Period ending April 30, 2022	Period ending May 31, 2023
General Fund	\$ 1,832.13	\$ 1,403.42	\$ 1,709.12	\$ 1,242.85
Debt Service Fund	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital Projects Fund	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Total Claims	\$ 1,832.13	\$ 1,403.42	\$ 1,709.12	\$ 1,242.85

	Period ending June 30, 2023
General Fund	\$ 640.56
Debt Service Fund	\$ -0-
Capital Projects Fund	\$ -0-
Total Claims	\$ 640.56

Following discussion, upon motion duly made and seconded by Director Sisson and, upon vote, unanimously carried, the Board ratified approval of the payment of claims, as presented.

Unaudited Financial Statements: Mr. Ruthven discussed with the Board the unaudited financial statements of the District for the period ending March 31, 2023.

Following discussion, upon motion duly made and seconded by Director Sisson and, upon vote, unanimously carried, the Board accepted the unaudited financial statements for the period ending March 31, 2023.

2022 Application for Exemption from Audit: The Board reviewed the 2022 Application for Exemption from Audit.

Following review and discussion, upon motion duly made and seconded by Director Sisson, and upon vote, unanimously carried, the Board ratified approval of the preparation, execution and filing of the Application for Exemption from Audit for 2022.

2023 Budget Amendment Hearing: The President opened the public hearing to consider amendment of the 2023 Budget and discuss related issues.

It was noted that publication of Notice stating that the Board would consider amendment of the 2023 Budget and the date, time and place of the public hearing was

RECORD OF PROCEEDINGS

made in a newspaper having general circulation within the District. No written objections were received prior to this public hearing. No public comments were received, and the public hearing was closed.

Following review and discussion, upon motion duly made and seconded by Director Sisson and, upon vote, unanimously carried, the Board adopted Resolution No. 2023-07-01, Resolution to Amend the 2023 Budget. A copy of the adopted Resolution is attached to these Minutes and incorporated herein by this reference.

Payment to Mesa County Sheriff's Department: The Board discussed the payment to the Mesa County Sheriff's Department for the purchase, installation and 2-year operation of a security camera system.

Following review and discussion, upon motion duly made and seconded by Director Sisson and, upon vote, unanimously carried, the Board approved the payment to Mesa County Sheriff's Department for the purchase, installation and 2-year operation of a security camera system in the amount of \$14,923.38, subject to receiving a revised invoice addressed to the District instead of to the Gateway Canyons Resort.

Status of Intergovernmental PIF Revenue-Sharing Agreement ("PIF Sharing IGA") between the District and the Gateway-Unaweeep Fire Protection District ("Gateway FPD"), and status of payments to Gateway FPD: Mr. Ruthven noted that \$90,000 was paid to the Gateway FPD in January 2023 under the PIF Sharing IGA. Director Sisson indicated that a \$50,000 payment to the Gateway FPD should be budgeted for 2024, unless the Gateway FPD advises Director Sisson of the need for additional funds.

LEGAL MATTERS

There were no legal matters.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made and seconded by Director Sisson and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By _____
Secretary for the Meeting

RESOLUTION NO. 2023-12-01

RESOLUTION OF THE BOARD OF DIRECTORS OF THE DOLORES CANYON METROPOLITAN DISTRICT NO. 1 ESTABLISHING REGULAR MEETING DATES, TIME, AND LOCATION, ESTABLISHING DISTRICT WEBSITE AND DESIGNATING LOCATION FOR POSTING OF 24-HOUR NOTICES

A. Pursuant to Section 32-1-903(1.5), C.R.S., special districts are required to designate a schedule for regular meetings, indicating the dates, time and location of said meetings.

B. Pursuant to Section 32-1-903(5), C.R.S., “location” means the physical, telephonic, electronic, or virtual place, or a combination of such means where a meeting can be attended. “Meeting” has the same meaning as set forth in Section 24-6-402(1)(b), C.R.S., and means any kind of gathering, convened to discuss public business, in person, by telephone, electronically, or by other means of communication.

C. Pursuant to Section 24-6-402(2)(c)(I), C.R.S., special districts are required to designate annually at the board of directors of the district’s first regular meeting of each calendar year, the public place at which notice of the date, time and location of regular and special meetings (“**Notice of Meeting**”) will be physically posted at least 24 hours prior to each meeting (“**Designated Public Place**”). A special district is deemed to have given full and timely notice of a regular or special meeting if it posts its Notice of Meeting at the Designated Public Place at least 24 hours prior to the meeting.

D. Pursuant to Section 24-6-402(2)(c)(III), C.R.S., special districts are relieved of the requirement to post the Notice of Meeting at the Designated Public Place, and are deemed to have given full and timely notice of a public meeting, if a special district posts the Notice of Meeting online at a public website of the special district (“**District Website**”) at least 24 hours prior to each regular and special meeting.

E. Pursuant to Section 24-6-402(2)(c)(III), C.R.S., if a special district is unable to post a Notice of Meeting on the District Website at least 24 hours prior to the meeting due to exigent or emergency circumstances, then it must physically post the Notice of Meeting at the Designated Public Place at least 24 hours prior to the meeting.

F. Pursuant to Section 32-1-903(1.5), C.R.S., all meetings of the board that are held solely at physical locations must be held at physical locations that are within the boundaries of the district or that are within the boundaries of any county in which the district is located, in whole or in part, or in any county so long as the physical location does not exceed twenty (20) miles from the district boundaries unless such provision is waived.

G. The provisions of Section 32-1-903(1.5), C.R.S., may be waived if: (1) the proposed change of the physical location of a meeting of the board appears on the agenda of a meeting; and (2) a resolution is adopted by the board stating the reason for which meetings of the board are to be held in a physical location other than under Section 32-1-903(1.5), C.R.S., and further stating the date, time and physical location of such meeting.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Dolores Canyon Metropolitan District No. 1 (the “**District**”), Mesa County, Colorado:

1. That the provisions of Section 32-1-903(1.5), C.R.S., be waived pursuant to the adoption of this Resolution.

2. That the Board of Directors (the “**District Board**”) has determined that conducting meetings at a physical location pursuant to Section 32-1-903(1.5), C.R.S., would be inconvenient and costly for the directors and consultants of the District in that they live and/or work outside of the twenty (20) mile radius requirement.

3. That regular meetings of the District Board for the year 2024 shall be held on December __, 2024 at 9:00 a.m., via Zoom.

4. That special meetings of the District Board shall be held as often as the needs of the District require, upon notice to each director.

5. That, until circumstances change, and a future resolution of the District Board so designates, the physical location and/or method or procedure for attending meetings of the District Board virtually (including the conference number or link) shall appear on the agenda(s) of said meetings.

6. That the residents and taxpaying electors of the District shall be given an opportunity to object to the meeting(s) physical location(s), and any such objections shall be considered by the District Board in setting future meetings.

7. That the District has established the following District Website, <https://www.dolorescanyonmd1.colorado.gov>, and the Notice of Meeting of the District Board shall be posted on the District Website at least 24 hours prior to meetings pursuant to Section 24-6-402(2)(c)(III), C.R.S. and Section 32-1-903(2), C.R.S.

8. That, if the District is unable to post the Notice of Meeting on the District Website at least 24 hours prior to each meeting due to exigent or emergency circumstances, the Notice of Meeting shall be posted within the boundaries of the District at least 24 hours prior to each meeting, pursuant to Section 24-6-402(2)(c)(I) and (III), C.R.S., at the following Designated Public Place:

(a) On the fence that borders the District along John Brown Road.

9. John A. Sisson or his designee, is hereby appointed to post the above-referenced notices.

[signature page follows]

**[SIGNATURE PAGE TO RESOLUTION ESTABLISHING REGULAR MEETING
DATES, TIME, AND LOCATION, ESTABLISHING DISTRICT WEBSITE AND
DESIGNATING LOCATION FOR 24-HOUR NOTICES]**

RESOLUTION APPROVED AND ADOPTED on December 7, 2023.

**DOLORES CANYON METROPOLITAN
DISTRICT NO.1**

By: _____
President

Attest:

Secretary

*Released
8.2.2023
Chu*

Check No/ Date	Payee	Invoice No	GL Account Title	GL Acct	Amount	Total
1390 <i>m</i>						
07/13/2023	Column Software, PBC	649344DC-0003	Miscellaneous E	1-685-00	107.03	107.03
Total 1390:						107.03
1391 <i>m</i>						
07/13/2023	McGeady Becher P.C.	1086M 5-2023	Legal	1-675-00	165.18	165.18
Total 1391:						165.18
1392 <i>m</i>						
07/13/2023	Mesa County Gateway	SO-003205	MCGPID Priority	1-665-00	14,923.38	14,923.38
Total 1392:						14,923.38
1393 <i>C</i>						
07/13/2023	Special Dist Manageme	06-2023	Miscellaneous E	1-685-00	23.30	23.30
07/13/2023	Special Dist Manageme	06-2023	Accounting	1-614-00	576.00	576.00
07/13/2023	Special Dist Manageme	06-2023	Management	1-612-00	464.00	464.00
Total 1393:						1,063.30
Grand Totals:						16,258.89

Check No/ Date	Payee	Invoice No	GL Account Title	GL Acct	Amount	Total
1390						
07/13/2023	Column Software, PBC	649344DC-0003	Miscellaneous E	1-685-00	107.03	107.03
Total 1390:						107.03
1391						
07/13/2023	McGeady Becher P.C.	1086M 5-2023	Legal	1-675-00	165.18	165.18
Total 1391:						165.18
1392						
07/13/2023	Mesa County Gateway	SO-003205	MCGPID Priority	1-665-00	14,923.38	14,923.38
Total 1392:						14,923.38
1393						
07/13/2023	Special Dist Manageme	06-2023	Miscellaneous E	1-685-00	23.30	23.30
07/13/2023	Special Dist Manageme	06-2023	Accounting	1-614-00	576.00	576.00
07/13/2023	Special Dist Manageme	06-2023	Management	1-612-00	464.00	464.00
Total 1393:						1,063.30
Grand Totals:						16,258.89

Dolores Canyon Metropolitan District No. 1
July-23

	General	Debt	Capital	Totals
Disbursements	\$ 16,258.89	\$ -		\$ 16,258.89
				\$ -
Total Disbursements from Checking Acct	\$ 16,258.89	\$ -	\$ -	\$ 16,258.89

Dolores Canyon
Metropolitan District No.1

Check Register - Dolores Canyon MD No.1
Check Issue Dates: 8/1/2023 - 8/31/2023

Page: 1
Aug 09, 2023 12:16PM

Check No/ Date	Payee	Invoice No	GL Account Title	GL Acct	Amount	Total
1394						
08/09/2023	McGeady Becher P.C.	1086M 6-2023	Legal	1-675-00	410.57	410.57
Total 1394:						410.57
1395						
08/09/2023	Special Dist Manageme	07-2023	Miscellaneous E	1-685-00	23.10	23.10
08/09/2023	Special Dist Manageme	07-2023	Accounting	1-614-00	432.00	432.00
08/09/2023	Special Dist Manageme	07-2023	Management	1-612-00	747.20	747.20
Total 1395:						1,202.30
Grand Totals:						1,612.87

Check No/ Date	Payee	Invoice No	GL Account Title	GL Acct	Amount	Total
1394						
08/09/2023	McGeady Becher P.C.	1086M 6-2023	Legal	1-675-00	410.57	410.57
Total 1394:						410.57
1395						
08/09/2023	Special Dist Manageme	07-2023	Miscellaneous E	1-685-00	23.10	23.10
08/09/2023	Special Dist Manageme	07-2023	Accounting	1-614-00	432.00	432.00
08/09/2023	Special Dist Manageme	07-2023	Management	1-612-00	747.20	747.20
Total 1395:						1,202.30
Grand Totals:						1,612.87

Dolores Canyon Metropolitan District No. 1
August-23

	General	Debt	Capital	Totals
Disbursements	\$ 1,612.87	\$ -		\$ 1,612.87
				\$ -
Total Disbursements from Checking Acct	\$ 1,612.87	\$ -	\$ -	\$ 1,612.87

Dolores Canyon
Metropolitan District No.1

Check Register - Dolores Canyon MD No.1
Check Issue Dates: 9/1/2023 - 9/30/2023

Page: 1
Sep 08, 2023 02:54PM

Check No/ Date	Payee	Invoice No	GL Account Title	GL Acct	Amount	Total
1396						
09/08/2023	McGeady Becher P.C.	1086M 07-2023	Legal	1-675-00	1,489.72	1,489.72
Total 1396:						1,489.72
1397						
09/08/2023	Special District Associati	08-2023	Miscellaneous E	1-685-00	133.14	133.14
09/08/2023	Special District Associati	08-2023	Accounting	1-614-00	384.00	384.00
09/08/2023	Special District Associati	08-2023	Management	1-612-00	384.40	384.40
Total 1397:						901.54
Grand Totals:						2,391.26

Check No/ Date	Payee	Invoice No	GL Account Title	GL Acct	Amount	Total
1396						
09/08/2023	McGeady Becher P.C.	1086M 07-2023	Legal	1-675-00	1,489.72	1,489.72
Total 1396:						1,489.72
1397						
09/08/2023	Special District Associati	08-2023	Miscellaneous E	1-685-00	133.14	133.14
09/08/2023	Special District Associati	08-2023	Accounting	1-614-00	384.00	384.00
09/08/2023	Special District Associati	08-2023	Management	1-612-00	384.40	384.40
Total 1397:						901.54
Grand Totals:						2,391.26

Dolores Canyon Metropolitan District No. 1
September-23

	General	Debt	Capital	Totals
Disbursements	\$ 2,391.26	\$ -		\$ 2,391.26
				\$ -
Total Disbursements from Checking Acct	\$ 2,391.26	\$ -	\$ -	\$ 2,391.26

Dolores Canyon
Metropolitan District No.1

Check Register - Dolores Canyon MD No.1
Check Issue Dates: 10/1/2023 - 10/31/2023

Page: 1
Oct 12, 2023 08:28AM

Check No/ Date	Payee	Invoice No	GL Account Title	GL Acct	Amount	Total
1398						
10/12/2023	Colorado Special District	24WC-61113-0771	Prepaid Expens	1-141-00	450.00	450.00
Total 1398:						450.00
1399						
10/12/2023	McGeady Becher P.C.	1086M 8.2023	Legal	1-675-00	801.94	801.94
Total 1399:						801.94
1400						
10/12/2023	Special Dist Manageme	09-2023	Miscellaneous E	1-685-00	43.76	43.76
10/12/2023	Special Dist Manageme	09-2023	Accounting	1-614-00	544.00	544.00
10/12/2023	Special Dist Manageme	09-2023	Management	1-612-00	64.00	64.00
Total 1400:						651.76
Grand Totals:						1,903.70

Check No/ Date	Payee	Invoice No	GL Account Title	GL Acct	Amount	Total
1398						
10/12/2023	Colorado Special District	24WC-61113-0771	Prepaid Expens	1-141-00	450.00	450.00
Total 1398:						450.00
1399						
10/12/2023	McGeady Becher P.C.	1086M 8.2023	Legal	1-675-00	801.94	801.94
Total 1399:						801.94
1400						
10/12/2023	Special Dist Manageme	09-2023	Miscellaneous E	1-685-00	43.76	43.76
10/12/2023	Special Dist Manageme	09-2023	Accounting	1-614-00	544.00	544.00
10/12/2023	Special Dist Manageme	09-2023	Management	1-612-00	64.00	64.00
Total 1400:						651.76
Grand Totals:						1,903.70

Dolores Canyon Metropolitan District No. 1
October-23

	General	Debt	Capital	Totals
Disbursements	\$ 1,903.70	\$ -		\$ 1,903.70
				\$ -
Total Disbursements from Checking Acct	\$ 1,903.70	\$ -	\$ -	\$ 1,903.70

DOLORES CANYON METROPOLITAN DISTRICT NO. 1
Schedule of Cash Position
September 30, 2023

	<u>Rate</u>	<u>Operating</u>	<u>Capital Projects</u>	<u>Total</u>
Checking:				
Cash in Checking-First Bank		\$ 76,964.72	\$ 4,997.77	\$ 81,962.49
Investments:				
Investment in ColoTrust	5.5058%	1,089,156.82	-	1,089,156.82
TOTAL FUNDS:		<u>\$ 1,166,121.54</u>	<u>\$ 4,997.77</u>	<u>\$ 1,171,119.31</u>

2023 Mill Levy Information

General Fund	0.000
Debt Service Fund	<u>0.000</u>
Total	<u>0.000</u>

Board of Directors

John A. Sisson

*

*authorized signer on checking account

DOLORES CANYON METROPOLITAN DISTRICT NO. 1
FINANCIAL STATEMENTS
September 30, 2023

DOLORES CANYON METROPOLITAN DISTRICT NO. 1
COMBINED BALANCE SHEET
September 30, 2023

	<u>GENERAL</u>	<u>CAPITAL PROJECTS</u>	<u>TOTAL</u>
Assets			
Cash in Checking-First Bank	\$ 76,965	\$ 4,998	\$ 81,962
Investment in ColoTrust	1,089,157	-	1,089,157
Public Improvement Fee Rec	-	-	-
Total Current Assets	<u>1,166,122</u>	<u>4,998</u>	<u>1,171,119</u>
Total Assets	<u><u>\$ 1,166,122</u></u>	<u><u>\$ 4,998</u></u>	<u><u>\$ 1,171,119</u></u>
Fund Balance			
Fund Balance	\$ 1,238,339	\$ 19,921	\$ 1,258,260
Current Year Earnings	(72,217)	(14,923)	(87,141)
Total Fund Balances	<u>1,166,122</u>	<u>4,998</u>	<u>1,171,119</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balance	<u><u>\$ 1,166,122</u></u>	<u><u>\$ 4,998</u></u>	<u><u>\$ 1,171,119</u></u>

DOLORES CANYON METROPOLITAN DISTRICT NO. 1
Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual
For the 9 Months Ending
September 30, 2023
General Fund

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Favorable (Unfavorable) Variance</u>	<u>% of Budget</u>
Revenues					
Sales & Lodging PIF	\$ (7,006)	\$ (6,906)	\$ 380,000	\$ (386,906)	-
Priority Services PIF	-	-	90,000	(90,000)	0.0%
Interest Income	14,755	39,961	22,000	17,961	181.6%
Total Revenues	<u>7,749</u>	<u>33,055</u>	<u>492,000</u>	<u>(458,945)</u>	<u>6.7%</u>
Expenditures					
Management	1,596	3,576	3,500	(76)	102.2%
Accounting	1,392	3,600	5,100	1,500	70.6%
Election Expense	-	784	600	(184)	130.7%
Insurance and Bonds/SDA	-	3,798	3,500	(298)	108.5%
Legal	2,065	2,812	5,000	2,188	56.2%
GUFPD Pledge	-	90,000	90,000	-	100.0%
Miscellaneous Expenses	287	703	500	(203)	140.6%
Contingency	-	-	10,000	10,000	0.0%
Total Expenditures	<u>5,340</u>	<u>105,273</u>	<u>118,200</u>	<u>12,927</u>	<u>89.1%</u>
Excess (Deficiency) of Revenues Over Expenditures	2,409	(72,217)	373,800	(446,017)	
Transfers and Other Financing Sources (Uses)					
Emergency Reserves	-	-	(14,760)	14,760	
Total Transfers and Other Sources (Uses)	<u>-</u>	<u>-</u>	<u>(14,760)</u>	<u>14,760</u>	
Change in Fund Balance	2,409	(72,217)	359,040	(431,257)	
Beginning Fund Balance	1,163,712	1,238,339	1,379,613	(141,274)	
Ending Fund Balance	<u>\$ 1,166,122</u>	<u>\$ 1,166,122</u>	<u>\$ 1,738,653</u>	<u>\$ (572,531)</u>	

DOLORES CANYON METROPOLITAN DISTRICT NO. 1
Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual
For the 9 Months Ending
September 30, 2023
Capital Projects Fund

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Amended Budget</u>	<u>Favorable (Unfavorable) Variance</u>	<u>% of Budget</u>
Expenditures					
Capital Projects	\$ 14,923	\$ 14,923	\$ 18,000	\$ 3,077	82.9%
Total Expenditures	<u>14,923</u>	<u>14,923</u>	<u>18,000</u>	<u>3,077</u>	<u>82.9%</u>
Excess (Deficiency) of Revenues Over Expenditures	(14,923)	(14,923)	(18,000)	3,077	
Transfers and Financing Other Sources (Uses)					
Transfer from General Fund	-	-	-	-	
Total Transfers and Other Sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
Change in Fund Balance	(14,923)	(14,923)	(18,000)	3,077	
Beginning Fund Balance	19,921	19,921	19,921	0	
Ending Fund Balance	<u>\$ 4,998</u>	<u>\$ 4,998</u>	<u>\$ 1,921</u>	<u>\$ 3,077</u>	

CERTIFICATION OF VALUATION BY Mesa County COUNTY ASSESSOR

New Tax Entity? ☐ YES ☒ NO

Date 08/23/2023

NAME OF TAX ENTITY: DOLORES CANYON METROPOLITAN DISTRICT 1
USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATION ("5.5%" LIMIT) ONLY

IN ACCORDANCE WITH 39-5-121(2)(a) and 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES THE TOTAL VALUATION FOR ASSESSMENT FOR THE TAXABLE YEAR 2023:

1. PREVIOUS YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	1. \$ 14,500
2. CURRENT YEAR'S GROSS TOTAL TAXABLE ASSESSED VALUATION: ‡	2. \$ 30,690
3. LESS TOTAL TIF AREA INCREMENTS, IF ANY:	3. \$ 0
4. CURRENT YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	4. \$ 30,690
5. NEW CONSTRUCTION: *	5. \$ 0
6. INCREASED PRODUCTION OF PRODUCING MINE: ≈	6. \$ 0
7. ANNEXATIONS/INCLUSIONS:	7. \$ 0
8. PREVIOUSLY EXEMPT FEDERAL PROPERTY: ≈	8. \$ 0
9. NEW PRIMARY OIL OR GAS PRODUCTION FROM ANY PRODUCING OIL AND GAS LEASEHOLD OR LAND (29-1-301(1)(b), C.R.S.): Φ	9. \$ 0
10. TAXES RECEIVED LAST YEAR ON OMITTED PROPERTY AS OF AUG. 1 (29-1-301(1)(a), C.R.S.). Includes all revenue collected on valuation not previously certified:	10. \$0.00
11. TAXES ABATED AND REFUNDED AS OF AUG. 1 (29-1-301(1)(a), C.R.S.) and (39-10-114(1)(a)(I)(B), C.R.S.):	11. \$0.00

‡ This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec. 20(8)(b), Colo. Constitution

* New Construction is defined as: Taxable real property structures and the personal property connected with the structure.

≈ Jurisdiction must submit to the Division of Local Government respective Certifications of Impact in order for the values to be treated as growth in the limit calculation; use Forms DLG 52 & 52A.

Φ Jurisdiction must apply to the Division of Local Government before the value can be treated as growth in the limit calculation; use Form DLG 52B.

USE FOR TABOR "LOCAL GROWTH" CALCULATION ONLY

IN ACCORDANCE WITH ART.X, SEC.20, COLO. CONSTUTION AND 39-5-121(2)(b), C.R.S., THE Mesa County ASSESSOR CERTIFIES THE TOTAL ACTUAL VALUATION FOR THE TAXABLE YEAR 2023:

1. CURRENT YEAR'S TOTAL ACTUAL VALUE OF ALL REAL PROPERTY: ¶	1. \$ 110,000
--	---------------

ADDITIONS TO TAXABLE REAL PROPERTY

2. CONSTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS: *	2. \$ 0
3. ANNEXATIONS/INCLUSIONS:	3. \$ 0
4. INCREASED MINING PRODUCTION: §	4. \$ 0
5. PREVIOUSLY EXEMPT PROPERTY:	5. \$ 0
6. OIL OR GAS PRODUCTION FROM A NEW WELL:	6. \$ 0
7. TAXABLE REAL PROPERTY OMITTED FROM THE PREVIOUS YEAR'S TAX	7. \$ 0

WARRANT: (If land and/or a structure is picked up as omitted property for multiple years, only the most current year's actual value can be reported as omitted property.)

DELETIONS FROM TAXABLE REAL PROPERTY

8. DESTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS:	8. \$ 0
9. DISCONNECTIONS/EXCLUSIONS:	9. \$ 0
10. PREVIOUSLY TAXABLE PROPERTY:	10. \$ 0

¶ This includes the actual value of all taxable real property plus the actual value of religious, private school, and charitable real property.

* Construction is defined as newly constructed taxable real property structures.

§ Includes production from new mines and increases in production of existing producing mines.

IN ACCORDANCE WITH 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES TO SCHOOL DISTRICTS:

TOTAL ACTUAL VALUE OF ALL TAXABLE PROPERTY **\$ 110,000**

IN ACCORDANCE WITH 39-5-128(1.5), C.R.S., THE ASSESSOR PROVIDES:

HB21-1312 ASSESSED VALUE OF EXEMPT BUSINESS PERSONAL PROPERTY (ESTIMATED): ** **\$ 0**

** The tax revenue lost due to this exempted value will be reimbursed to the tax entity by the County Treasurer in accordance with 39-3-119.5(3), C.R.S.

NOTE: ALL LEVIES MUST BE CERTIFIED to the COUNTY COMMISSIONERS NO LATER THAN DECEMBER 15.

DOLORES CANYON METROPOLITAN DISTRICT NO. 1
Assessed Value, Property Tax and Mill Levy Information

	2022 Actual		2023 Adopted Budget		2024 Preliminary Budget	
Assessed Valuation	\$	14,500	\$	14,500	\$	30,690
Mill Levy						
General Fund		-		-		-
Temporary Mill Levy Reduction		-		-		-
Refunds and Abatements		-		-		-
Total Mill Levy		-		-		-
Property Taxes						
General Fund	\$	-	\$	-	\$	-
Temporary Mill Levy Reduction		-		-		-
Refunds and Abatements		-		-		-
Actual/Budgeted Property Taxes	\$	-	\$	-	\$	-

DOLORES CANYON METROPOLITAN DISTRICT NO. 1

**GENERAL FUND
2024 Preliminary Budget
with 2022 Actual and 2023 Estimated**

	2022 Actual	01/23-08/23 YTD Actual	2023 Adopted Budget	2023 Estimated	2024 Preliminary Budget
BEGINNING FUND BALANCE	\$ 841,711	\$ 1,238,339	\$ 958,995	\$ 1,238,339	\$ 1,166,057
REVENUE					
Sales & Lodging PIF	405,324	\$ 1,355	380,000	380,000	380,000
Priority Services PIF	50,000	-	90,000	90,000	90,000
Interest Income	14,392	35,045	22,000	55,000	55,000
Total Revenue	469,716	36,400	492,000	36,400	525,000
Total Funds Available	1,311,428	1,274,739	1,450,995	1,274,739	1,691,057
EXPENDITURES					
Management	6,478	3,191	3,500	4,000	4,200
Accounting	5,846	3,216	5,100	4,500	4,725
Election Expense	-	784	600	784	-
Insurance and Bonds/SDA	2,744	3,798	3,500	3,798	3,988
Legal	7,162	1,322	5,000	5,000	5,250
Miscellaneous Expenses	859	570	500	600	600
Contingency	-	-	10,000	-	10,000
Total Expenditures	23,089	12,881	28,200	18,682	28,763
TRANSFERS AND OTHER SOURCES (USES)					
Transfer to Capital Fund	-	-	-	-	-
GUPPD Pledge	(50,000)	(90,000)	(50,000)	(90,000)	(90,000)
GUPPD Addl Funds Request	-	-	(40,000)	-	-
Emergency Reserves	-	-	(14,760)	-	-
Total Expenditures Requiring Appropriation	73,089	102,881	132,960	108,682	118,763
ENDING FUND BALANCE	i	\$ 1,171,857	\$ 1,318,035	\$ 1,166,057	\$ 1,572,294

DOLORES CANYON METROPOLITAN DISTRICT NO. 1

CAPITAL FUND 2024 Preliminary Budget with 2022 Actual and 2023 Estimated

	2022	01/23-08/23	2023	2023	2024
	Actual	YTD Actual	Amended Budget	Estimated	Preliminary Budget
BEGINNING FUND BALANCE	\$ 19,921	\$ 19,921	\$ 19,921	\$ 19,921	\$ 4,998
EXPENDITURES					
Management	-	-	-	-	-
Accounting	-	-	-	-	-
Legal	-	-	-	-	-
Capital Projects	-	14,923	18,000	14,923	-
Total Expenditures	-	14,923	18,000	14,923	-
TRANSFERS AND OTHER SOURCES (USES)					
Transfer from General Fund	-	-	-	-	-
Total Expenditures Requiring Appropriation	-	14,923	18,000	14,923	-
ENDING FUND BALANCE	\$ 19,921	\$ 4,998	\$ 1,921	\$ 4,998	\$ 4,998

RESOLUTION NO. 2023 - 12 - ____
A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE DOLORES CANYON METROPOLITAN DISTRICT NO. 1
TO ADOPT THE 2024 BUDGET AND APPROPRIATE SUMS OF MONEY

WHEREAS, the Board of Directors of the Dolores Canyon Metropolitan District No. 1 ("District") has appointed the District Accountant to prepare and submit a proposed 2024 budget to the Board at the proper time; and

WHEREAS, the District Accountant has submitted a proposed budget to this Board on or before October 15, 2023, for its consideration; and

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on December 7, 2023, and interested electors were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, the budget has been prepared to comply with all terms, limitations and exemptions, including, but not limited to, reserve transfers and expenditure exemptions, under Article X, Section 20 of the Colorado Constitution ("TABOR") and other laws or obligations which are applicable to or binding upon the District; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

WHEREAS, the Board of Directors of the District has made provisions therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget; and

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, as more fully set forth in the budget, including any interfund transfers listed therein, so as not to impair the operations of the District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Dolores Canyon Metropolitan District No. 1:

1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Dolores Canyon Metropolitan District No. 1 for the 2024 fiscal year.

2. That the budget, as hereby approved and adopted, shall be certified by the Secretary of the District to all appropriate agencies and is made a part of the public records of the District.

3. That the sums set forth as the total expenditures of each fund in the budget attached hereto as **EXHIBIT A** and incorporated herein by reference are hereby appropriated from the revenues of each fund, within each fund, for the purposes stated.

ADOPTED this 7th day of December, 2023.

(SEAL)

EXHIBIT A
(Budget)

I, James Ruthven, hereby certify that I am the duly appointed Secretary of the Dolores Canyon Metropolitan District No. 1, and that the foregoing is a true and correct copy of the budget for the budget year 2024, duly adopted at a meeting of the Board of Directors of the Dolores Canyon Metropolitan District No. 1 held on December 7, 2023.

By: _____
Secretary



Gateway-UnawEEP Fire District

DATE: October 12, 2023

TO: Al Sisson c/o Dolores Canyon Metropolitan District No. 1

FROM: The Gateway UnawEEP Fire District

REGARDING: 2023 Ancillary Dolores Canyon Metropolitan District No. 1 PIF Requests

Hello Al,

Per our previous conversations, you had mentioned there may be funds available from the Dolores Canyon Metropolitan District No. 1 from which the Gateway UnawEEP Fire District could request funding for specific projects.

We would like to formally present for your consideration the attached programs that would benefit from this opportunity. I realize there is a cap on this PIF funding, should it be available.

When you are available, please let's meet to decide which of these are a good fit for this unique opportunity.

Many thanks,

Dean Rickman
Board Member
The Gateway UnawEEP Fire District

Gateway-UnawEEP Fire District

INTELLIGENTES. FORTIS. FORTEM. VIRTUS.

42700 Highway 141, Unit D -- PO Box 126 Gateway, CO 81522 -- (970) 931-2228

Funding Need #1

Item: Ambulance Grant Match

Description: In 2022 the GUF D was awarded a grant funds thorough the State of Colorado for a new ambulance. That ambulance is currently in production and will be arriving in the summer of 2023. The State of Colorado is paying for 90% of this apparatus and we will be responsible for the remaining 10% upon delivery from the manufacturer.

Amount: \$21,155

Funding Need #2

Item: Ambulance Equipment Grant Match

Description: The new ambulance mentioned above comes with most of the apparatus we will need to put the ambulance into service. After the new ambulance is up and running the the current ambulance will be retired. On the day of this transition some of the current apparatus and all of the supplies will be transferred to the new ambulance. One of those items that will be transferred will be the gurney. Unfortunately some of the current equipment is past its useful service life and the manufacturer can no longer guarantee it. This includes our LifePack Monitor, our gurney and load system, and our stair chair- All required equipment to keep our ambulance licensed in Mesa County.

Amount: \$32,294.37

Funding Need #3

Item: Staff Training and Education

Description: The GUF D team is in constant need of training. Not only does the industry demand it, our situation is such that we simply do not have enough actual calls to keep our team's skills sharp. We would like to earmark funds for both fire and EMS training for select members of our team.

Amount: \$15,000

Funding Need #4

Item: Payroll and Benefits

Description: We are not immune to the current effects of rising cost across the board. Of course payroll and benefits are in that mix. Not only do we need to keep up with these costs, we are also in competition with other area Districts; some of which substantial funding and can outspend us on every level. We need to stay viable in this environment and need to offer our staff attractive payroll packages and incentives.

Amount: \$50,000

Other Funding Needs

The following projects are additional items on our wish list. These are posted here as a reference.

Vector Solutions Training Tracking, Legalities, and compliance software

Need: High

Amount: \$3,435.00



Gateway-UnawEEP Fire District

DATE: October 12, 2023

TO: Al Sisson, c/o Dolores Canyon Metropolitan District No. 1

FROM: The Gateway UnawEEP Fire District

REGARDING: 2024 PIF Request

Hello Al,

As a reminder, please confirm the Dolores Canyon Metropolitan District No. 1 will be remitting the total of \$50,000.00 to the Gateway UnawEEP Fire District per the terms agreed upon in the Intergovernmental PIF Revenue-Sharing Agreement signed in June, 2022.

Many thanks,

A handwritten signature in black ink, appearing to be "D. Rickman", with a long horizontal flourish extending to the right.

Dean Rickman
Board Member
The Gateway UnawEEP Fire District

RESOLUTION NO. 2023-12-____

**DOLORES CANYON METROPOLITAN DISTRICT NO. 1
RESOLUTION AMENDING POLICY ON COLORADO OPEN RECORDS ACT
REQUESTS**

A. On December 2, 2013, Dolores Canyon Metropolitan District No. 1 (the “**District**”) adopted Resolution No. 2013-12-06 Regarding Colorado Open Records Act Requests (as amended on December 4, 2014, the “**Resolution**”), in which the District adopted a policy related to Colorado Open Records Act Requests (the “**Policy**”).

B. In 2023, the Colorado General Assembly enacted Senate Bill 23-286, which provided for certain changes in the law related to Colorado Open Records Act Requests

C. The District desires to amend the Policy due to the legislative changes set forth in Senate Bill 23-286.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Dolores Canyon Metropolitan District No. 1, Mesa County, Colorado:

1. Defined Terms. Capitalized terms used but not otherwise defined herein shall have the meaning ascribed to them in the Resolution.

2. Amendments to Policy. The Policy is hereby amended as follows:

(a) Amendment to Section 3 of the Resolution. Section 3 of the Resolution is hereby deleted in its entirety, and substituted in lieu thereof shall be the following:

“3. Within the period specified in Section 24-72-203(3)(a), C.R.S., as amended from time to time, the Official Custodian shall notify the record requester that a copy of the record is available, but will only be sent to the requester once the custodian either receives payment or makes arrangements for receiving payment for all costs associated with records transmission and for all other fees lawfully allowed, unless recovery of all or any portion of such costs or fees has been waived by the Official Custodian, or where prohibited or limited by law. Upon either receiving such payment or making arrangements to receive such payment at a later date, the Official Custodian shall provide the record(s) to the requester as soon as practicable, but no more than three (3) business days after receipt of, or making arrangements to receive, such payment.”

(b) Amendment to Section 5 of the Resolution. Section 5 of the Resolution is hereby deleted in its entirety, and substituted in lieu thereof shall be the following:

“5. The Official Custodian shall not charge a per-page fee for providing records in a digital or electronic format.”

(c) Amendment to Section 7 of the Resolution. Section 7 of the Resolution is hereby deleted in its entirety, and substituted in lieu thereof shall be the following:

“7. All requests for copies or inspection of public records of the District shall be submitted to the Official Custodian in writing. Such requests shall be delivered by the Official Custodian to the District’s legal counsel for review and legal advice regarding the lawful availability of records requested and related matters, including without limitation, whether to deny inspection or production of certain records or information for reasons set forth in Sections 24-72-204(2) and (3), C.R.S., as amended from time to time. The District may, from time to time, designate specific records for which written requests are not required and with respect to which review by legal counsel is not required; i.e., service plans, rules and regulations, minutes, etc. Such designations shall occur in the minutes of the meetings of the District.”

3. Except as expressly set forth herein, the Resolution continues to be effective without modification.

RESOLUTION APPROVED AND ADOPTED on December 7, 2023.

**DOLORES CANYON METROPOLITAN
DISTRICT NO. 1**

By: _____
President

Attest:

Secretary



141 Union Boulevard, Suite 150
Lakewood, CO 80228-1898
303-987-0835 • Fax: 303-987-2032

MEMORANDUM

TO: Board of Directors

FROM: Christel Gemski
Executive Vice-President

DATE: October 12, 2023

RE: Notice of 2024 Rate Increase

A rectangular box containing a handwritten signature in blue ink that reads "Christel Gemski".

In accordance with the Management Agreement ("Agreement") between the District and Special District Management Services, Inc. ("SDMS"), at the time of the annual renewal of the Agreement, the hourly rate described in Article III for management and all services shall increase by (6.0%) per hour.

We hope you will understand that it is necessary to increase our rates due to increasing gas and operating costs along with new laws and rules implemented by our legislature.