

## RECORD OF PROCEEDINGS

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### MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE DOLORES CANYON METROPOLITAN DISTRICT NO. 1 HELD JUNE 17, 2022

A Special Meeting of the Board of Directors of the Dolores Canyon Metropolitan District No. 1 (referred to hereafter as the "District") was convened on Friday, the 17th day of June, 2022, at 2:00 p.m. via Zoom video/telephone conference. The meeting was open to the public.

#### **ATTENDANCE**

##### **Directors In Attendance Were:**

John A. Sisson

##### **Also In Attendance Were (via speakerphone):**

James Ruthven; Special District Management Services, Inc.

Craig Sorensen; McGeady Becher P.C.

John Williams, Esq.; John Williams Legal, LLC

#### **DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST**

**Disclosure of Potential Conflicts of Interest:** The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Mr. Sorensen noted that disclosures of potential conflict of interest statements for Director Sisson were filed with the Secretary of State at least seventy-two hours in advance of the meeting, and requested that Director Sisson consider whether he had any additional conflicts of interest to disclose. Mr. Sorensen noted for the record that there were no new disclosures made by the Director present at the meeting and incorporated for the record those applicable disclosures made by the Board member prior to this meeting and in accordance with the statutes.

#### **ADMINISTRATIVE MATTERS**

**Agenda:** Mr. Ruthven reviewed with the Board a proposed Agenda for the District's Special Meeting.

Following discussion, upon motion duly made and seconded by Director Sisson and, upon vote, unanimously carried, the Agenda was approved, as presented.

**Meeting Location /Posting of Meeting Notices:** The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's board meeting. The Board determined that the meeting would be held by

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video/telephonic means without any individuals (neither District Representatives nor the General Public) attending in person. Mr. Ruthven reported that notice was duly posted and that no objections to the video/telephonic manner of the meeting or any requests that the video/telephonic manner of the meeting be changed by taxpaying electors within the District boundaries have been received.

**Designation of 24-hour Posting Location:** Following discussion, upon motion duly made and seconded by Director Sisson and, upon vote, unanimously carried, the Board determined that notices of meetings of the District Board required pursuant to Section 24-6-402(2)(c), C.R.S., shall be posted within the boundaries of the District at least 24 hours prior to each meeting at the following location: On the fence that borders the District along John Brown Road.

**May 3, 2022 Regular Directors' Election:** Mr. Sorensen noted for the Board that the May 3, 2022 Regular Directors' Election was cancelled by the Designated Election Official, as allowed under Colorado law, because there were not more candidates than positions available on the Board of Directors. It was noted Director Sisson was deemed elected to a 3-year term ending in May 2025, and the four vacancies on the Board were confirmed.

**Appointment of Officers:** The Board entered into discussion regarding the appointment of officers.

Following discussion, upon motion duly made and seconded by Director Sisson and, upon vote, unanimously carried, the following slate of officers was appointed:

President/Treasurer	John Sisson
Secretary	Jim Ruthven

**Minutes:** The Board reviewed the Minutes of the December 2, 2021 Special Meeting.

Following discussion, upon motion duly made and seconded by Director Sisson and, upon vote, unanimously carried, the Board approved the Minutes of the December 2, 2021 Special Meeting.

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## **FINANCIAL MATTERS**

**Claims:** The Board considered ratifying the approval of the payment of claims through the periods ending:

	Period ending Dec. 14, 2021	Period ending Jan. 18, 2022	Period ending Feb. 8, 2022	Period ending March 8, 2022
General Fund	\$ 694.12	\$ 1,326.83	\$ 1,334.11	\$ 928.18
Debt Service Fund	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital Projects Fund	\$ 341.10	\$ 639.57	\$ 593.91	\$ 360.30
<b>Total Claims</b>	<b>\$ 1,035.22</b>	<b>\$ 1,966.40</b>	<b>\$ 1,928.02</b>	<b>\$ 1,288.48</b>

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	Period ending April 8, 2022	Period ending May 9, 2022
General Fund	\$ 1,464.46	\$ 1,888.11
Debt Service Fund	\$ -0-	\$ -0-
Capital Projects Fund	\$ 602.83	\$ -0-
<b>Total Claims</b>	<b>\$ 2,067.29</b>	<b>\$ 1,888.11</b>

Following discussion, upon motion duly made and seconded by Director Sisson and, upon vote, unanimously carried, the Board ratified approval of the payment of claims, as presented.

**Unaudited Financial Statements:** Mr. Ruthven discussed with the Board the unaudited financial statements of the District setting forth the cash deposits, investments, budget analysis, and accounts payable vouchers for the period ending March 31, 2022.

Following discussion, upon motion duly made and seconded by Director Sisson and, upon vote, unanimously carried, the Board accepted the unaudited financial statements for the period ending March 31, 2022.

**2021 Application for Exemption from Audit:** The Board reviewed the 2021 Application for Exemption from Audit.

Following review and discussion, upon motion duly made and seconded by Director Sisson, and upon vote, unanimously carried, the Board ratified approval of the preparation, execution and filing of the Application for Exemption from Audit for 2021.

**2022 Budget Amendment Hearing:** The President opened the public hearing to consider amendment of the 2022 Budget and discuss related issues.

It was noted that publication of Notice stating that the Board would amend the 2022 Budget and the date, time and place of the public hearing was made in a newspaper having general circulation within the District. No written objections were received prior to this public hearing. No public comments were received, and the public hearing was closed.

Following review and discussion, upon motion duly made and seconded by Director Sisson and, upon vote, unanimously carried, the Board adopted Resolution No. 2022-06-01, Resolution to Amend the 2022 Budget. A copy of the adopted Resolution is attached to these Minutes and incorporated herein by this reference.

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**District ("PIF Sharing IGA")**: It was noted that Attorney John Williams, Attorney MaryAnn McGeady and Director Sisson were all involved in the negotiation of the PIF Sharing IGA, and thus no additional discussion at the meeting was needed.

Upon motion duly made and seconded by Director Sisson and, upon vote, unanimously carried, the Board approved the PIF Sharing IGA. It was noted that Director Sisson will execute the PIF Sharing IGA and ask the Fire District to provide an invoice or letter requesting payment.

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### **OTHER MATTERS**


There was no other business.

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### **ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion duly made and seconded by Director Sisson and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By   
Secretary for the Meeting